

# Fall Assembly Bid Requirements

**SLEEPING ROOMS:** 20 (25 if voting assembly)doubles, pp inclusive

Single\_\_\_\_ double\_\_\_\_ triple\_\_\_\_ quad\_\_\_\_

Cancellation policy

## MEETING ROOMS :

Fri: Early Bird meeting 25 people \$ \_\_\_\_\_

Caucus Room 40 \$ \_\_\_\_\_

Sat: Assembly 75 (100 voting Assembly ), head table \$ \_\_\_\_\_

Evening Entertainment 50 \$ \_\_\_\_\_

Sun: Spiritual meeting 50 \$ \_\_\_\_\_

Hospitality Room: Fri. and Sa. \$ \_\_\_\_\_

Can food be brought in?

## FOOD PACKAGES:

Pkg 1: Sat. breakfast(may be provided with room)  
lunch, dinner and Sun. breakfast,pp inclusive \$ \_\_\_\_\_

Pkg 2:Sat. lunch and dinner pp. inclusive \$ \_\_\_\_\_

**MICROPHONES:** Fri Caucus, Sat. podium and floor ,  
Sunday, podium \$ \_\_\_\_\_

**COFFE BREAK:** SAT am \$ \_\_\_\_\_

**DEPOSIT REQUIRED** \$ \_\_\_\_\_

**ALL FUNCTION AND GUEST ROOMS MUST BE HANDICAP  
ACCESSIBLE**